

## Routing Guideline: “Container”

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“Container deliveries” from a non- EU country to PERI Sakarya (just FCL Containers)

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For our internal handling and the identification of incoming container documents we want kindly ask you to proceed as follows:

### **General process:**

1. The supplier must notify the ship booking at least two weeks before the planned shipment to his local contact of Fr. Meyer`s Sohn GmbH & Co. KG.
  2. The supplier must send at least ten days before the planned shipment the complete shipping documents to the local contact of Fr. Meyer`s Sohn GmbH & Co. KG (see attachment). If needed the latest contact list can be requested from your contact in Global Procurement.
- ⇒ For LCL Containers please contact with [logistics@peri-tr.com](mailto:logistics@peri-tr.com) for further alignment of the shipment
3. Detailed container handling will be agreed between the supplier and Fr. Meyer`s Sohn GmbH & Co. KG

### **Shipping documents:**

1. The following documents of each container are needed per mail as well as printed copy with the shipment:
  - a. Packing list
  - b. Invoice
  - c. B/L (Telex)
    - Consignee: see invoice address on the corresponding purchasing order
    - “Number and Kind of Packages; Description of Goods”:
      - Beginning with “Parts for Scaffolding and Formwork”
      - Followed by each single position with customs tariff number, PERI article number/ material description, piece of packages and weight
  - d. Certificate of Origin
    - Original Certificate of Origin for PERI Sakarya must be sent to the following address:  
PERI Sakarya Iskele ve Kalıp Üretim San. Tic. Ltd. Şti.  
Kaan Aksoy  
Kargalı Hanbaba OSB Mah. Organize San. 1. Sok. Dış Kapı 6/1,  
54300 Hendek / Sakarya – Turkey
2. Packing List, invoice and copy of B/L (Telex) for PERI Sakarya must be sent to the following mail address:
  - a. local contact of Fr. Meyer`s Sohn GmbH & Co. KG (for FCL + LCL shipments)
3. Please send one separate e-mail for each container.

**Quality documents:**

1. Quality documents (material certificates, inspection reports, packing list) must be send to the following e-mail addresses (and just to these addresses):
  - o [logistics@peri-tr.com](mailto:logistics@peri-tr.com)
2. The container number AND number of the packing list must be mentioned in the subject line of the e-mail for our internal identification (example: "CLHU3621868; PL: 1111").

**Important notes:**

1. Be aware to use the address of the correct PERI organization in all documents (see purchasing order).
2. Do not mix deliveries for any different PERI organizations in one Container (e.g. PERI Werk Weißenhorn, PERI Werk Günzburg, PERI SE, PERI Vertrieb Deutschland and PERI Sakarya).
3. FCL containers are preferred, if not possible if not possible you have to contact PERI Sakarya responsible person – [logistics@peri-tr.com](mailto:logistics@peri-tr.com)
4. Any kind of container fumigation is strictly forbidden.
5. If there is no order specific packaging agreement the packaging must be according to the PERI standard "LAVL0200: General Packaging Instructions for purchased parts".
6. The order specifies the required arrival date at the place of destination. Please take the shipping time and complete further logistic into account to guarantee an on-time delivery (order confirmation mail to responsible purchase contact on the order).

Please ask your contact person for any further information.

PERI SE  
Global Procurement



**Attachment (local contact list of of Fr. Meyer`s Sohn GmbH & Co. KG):**  
 (the latest contact list can be requested from your contact in Global Procurement.)

Contact Details India					
Names	Designation	Matrix	Location	Contact no:	Email
Ms. B. Lakshmi	Customer Service Executive	Primary	Chennai/Hyderabad	91-9940396470	<a href="mailto:b.lakshmi@fms-logistics.com">b.lakshmi@fms-logistics.com</a>
Mr. Vishvjeet Singh	Customer Service Executive	Primary	Delhi	91-6396965867	<a href="mailto:Vishvjeet.Singh@fms-logistics.com">Vishvjeet.Singh@fms-logistics.com</a>
Mr. Arun Kumar	Assistant Manager Operations	Primary	Ludhiana	91-9872283721	<a href="mailto:arun.kumar@fms-logistics.com">arun.kumar@fms-logistics.com</a>
Mr. Irshad Shaikh	Senior Executive- Ocean Exports Mumbai	Primary	Mumbai/Pune/Rajkot/Shirwal/Surendranagar/Indore	91-8097878367	<a href="mailto:irshad.shaikh@fms-logistics.com">irshad.shaikh@fms-logistics.com</a>
Ms. J. Nadhiya	Assistant Manager -Operations	Backup	Chennai/Hyderabad	91 96000 37381	<a href="mailto:j.nadhiya@fms-logistics.com">j.nadhiya@fms-logistics.com</a>
Ms. Shreya Kapoor	Assistant Manager-Operations and Inside Sales	Back up	Delhi	91-9654730273	<a href="mailto:shreya.kapoor@fms-logistics.com">shreya.kapoor@fms-logistics.com</a>
Mr. Prince Sharma	Customer Service Executive	Back up	Ludhiana	91-9780113303	<a href="mailto:prince.sharma@fms-logistics.com">prince.sharma@fms-logistics.com</a>
Mr. Sahadev Kadam	Sr. Executive -Ocean Exports	Back up	Mumbai/Pune/Rajkot/Shirwal/Surendranagar/Indore	91-9833-171616	<a href="mailto:sahadev.kadam@fms-logistics.com">sahadev.kadam@fms-logistics.com</a>

Contact Details China					
Names	Designation	Matrix	Location	Contact no:	Email
Polo He		Primary	Jinjiang/Guangzhou	+86-755-33093789	<a href="mailto:polo.he@fms-logistics.com">polo.he@fms-logistics.com</a>
Summer Shen		Primary	Cangzhou/Tianjin	010-65907060-15	<a href="mailto:Summer.Shen@fms-logistics.com">Summer.Shen@fms-logistics.com</a>
Kane Feng	Customer Service Executive	Primary	SHANGHAI/NINGBO	+ 86 21 6373 6351x113	<a href="mailto:Kane.Feng@fms-logistics.com">Kane.Feng@fms-logistics.com</a>
Polo He		Primary	YANTIAN/XIAMEN	+86-755-33093789	<a href="mailto:polo.he@fms-logistics.com">polo.he@fms-logistics.com</a>
Jane Guo	Operation Team Leader	Primary	QINGDAO	+86 532 55668375	<a href="mailto:jane.guo@fms-logistics.com">jane.guo@fms-logistics.com</a>