

Routing Guideline: “Container”

“Container deliveries” from a non- EU country to PERI Weissenhorn/ PERI Günzburg

For our internal handling and the identification of incoming container documents we want kindly ask you to proceed as follows:

General process:

1. The supplier must notify the ship booking at least two weeks before the planned shipment to his local contact of Fr. Meyer`s Sohn GmbH & Co. KG.
2. The supplier must send at least ten days before the planned shipment the complete shipping documents to the local contact of Fr. Meyer`s Sohn GmbH & Co. KG (see attachment). If needed the latest contact list can be requested from your contact in Global Procurement.
3. Detailed container handling will be agreed between the supplier and Fr. Meyer`s Sohn GmbH & Co. KG

Shipping documents:

1. The following documents of each container are needed per mail as well as printed copy with the shipment:
 - a. Packing list (including complete PERI Order number e.g. 450053845/17)
 - b. Invoice
 - c. B/L (Telex)
 - Consignee: see invoice address on the corresponding purchasing order
 - “Number and Kind of Packages; Description of Goods”:
 - Beginning with “Parts for Scaffolding and Formwork”
 - Followed by each single position with customs tariff number, PERI article number/ material description, piece of packages and weight
 - d. Certificate of Origin
 - Original Certificate of Origin for Weissenhorn and Günzburg must be sent to the following address:
PERI SE
Jana Hilse/ Tanja Münch
Rudolf-Diesel-Str. 19
89264 Weissenhorn
 - If you are registered in REX (Registered Exporter System), you do not need to send the “certificate of origin”. An appropriate note on the invoice is mandatory.
2. Packing List, invoice and copy of B/L (Telex) for Weissenhorn and Günzburg must be sent to the following mail address:
 - a. local contact of Fr. Meyer`s Sohn GmbH & Co. KG (for FCL + LCL shipments)
 - b. import.guenzburg@peri.de (PERI Werk Günzburg)
 - c. Import.werkweissenhorn@peri.de (PERI Werk Weissenhorn)

⇒ For deliveries do PERI SE you do not need to send any shipping documents to PERI
3. Please send one separate e-mail for each container.

4. Please send a separate e-mail with just the invoice to invoice@peri.de.

Quality documents:

1. Quality documents (material certificates, inspection reports, packing list) must be send to the following e-mail addresses (and just to these addresses):
 - o QSContainer@peri.de (PERI SE and PERI Werk Weißenhorn)
 - o QS.Guenzburg@peri.de (PERI Werk Günzburg)

For first samples use:

- a. empb.hawa@peri.de (PERI SE)
 - b. empb.werk.whn@peri.de (PERI Werk Weißenhorn)
 - c. empb.guenzburg@peri.de (PERI Werk Günzburg)
2. The container number AND number of the packing list must be mentioned in the subject line of the e-mail for our internal identification (example: "CLHU3621868; PL: 1111").

Important notes:

1. Be aware to use the address of the correct PERI organization in all documents (see purchasing order).
2. Do not mix deliveries for any different PERI organizations in one Container (e.g. PERI Werk Weißenhorn, PERI Werk Günzburg, PERI SE, PERI Vertrieb Deutschland).
3. FCL containers are preferred, if not possible you can book a LCL shipment.
4. Any kind of container fumigation is strictly forbidden.
5. If there is no order specific packaging agreement the packaging must be according to the PERI standard "LAVL0200: General Packaging Instructions for purchased parts".
6. The order specifies the required arrival date at the place of destination. Please take the shipping time and complete further logistic into account to guarantee an on-time delivery (order confirmation mail to confirmation@peri.de).
7. For direct deliveries to any PERI Subsidiary please consider "Routing Guideline: "Direct Delivery Container to PERI Subsidiaries"

Please ask your contact person for any further information.

PERI SE
Global Procurement



Attachment (local contact list of of Fr. Meyer`s Sohn GmbH & Co. KG):
 (the latest contact list can be requested from your contact in Global Procurement.)

Contact Details India					
Names	Designation	Matrix	Location	Contact no:	Email
Ms. B. Lakshmi	Customer Service Executive	Primary	Chennai/Hyderabad	91-9940396470	b.lakshmi@fms-logistics.com
Mr. Vishvjeet Singh	Customer Service Executive	Primary	Delhi	91-6396965867	Vishvjeet.Singh@fms-logistics.com
Mr. Arun Kumar	Assistant Manager Operations	Primary	Ludhiana	91-9872283721	arun.kumar@fms-logistics.com
Mr. Irshad Shaikh	Senior Executive- Ocean Exports Mumbai	Primary	Mumbai/Pune/Rajkot/Shirwal/Surendranagar/Indore	91-8097878367	irshad.shaikh@fms-logistics.com
Ms. J. Nadhiya	Assistant Manager -Operations	Backup	Chennai/Hyderabad	91 96000 37381	j.nadhiya@fms-logistics.com
Ms. Shreya Kapoor	Assistant Manager-Operations and Inside Sales	Back up	Delhi	91-9654730273	shreya.kapoor@fms-logistics.com
Mr. Prince Sharma	Customer Service Executive	Back up	Ludhiana	91-9780113303	prince.sharma@fms-logistics.com
Mr. Sahadev Kadam	Sr. Executive -Ocean Exports	Back up	Mumbai/Pune/Rajkot/Shirwal/Surendranagar/Indore	91-9833-171616	sahadev.kadam@fms-logistics.com

Contact Details China					
Names	Designation	Matrix	Location	Contact no:	Email
Polo He		Primary	Jinjiang/Guangzhou	+86-755-33093789	polo.he@fms-logistics.com
Summer Shen		Primary	Cangzhou/Tianjin	010-65907060-15	Summer.Shen@fms-logistics.com
Kane Feng	Customer Service Executive	Primary	SHANGHAI/NINGBO	+ 86 21 6373 6351x113	Kane.Feng@fms-logistics.com
Polo He		Primary	YANTIAN/XIAMEN	+86-755-33093789	polo.he@fms-logistics.com
Jane Guo	Operation Team Leader	Primary	QINGDAO	+86 532 55668375	jane.guo@fms-logistics.com